

CRDM Committee Meeting

Thursday, April 28, 2011 / 2:00 pm – 3:00 pm / GSB 203A

Meeting Notes

Attended:

Melissa Rockwell
Malcolm Davis
David Johnson
Mike Yancey

Sameer Kapileshwari
Dr. Randall T. Lee
George Rea
Selesta Hodge (proxy for Dr. Fletcher)

Not in attendance:

Spencer Moore
Diane Murphy
Craig Ness
Dr. Liz Fletcher
Laura Dhirani
Lillian Wanjagi

Guests/Funding Requests:

1. Jim Norcom – “Y” Building Project Update & Funding Reserve
2. Sameer Kapileshwari – Hilton Controls for E&G Sanitary / Storm
3. Keith Ivy – Entrance 14 Rebuild

New Project Log:

Committee reviewed new projects funded as of 03/25/11 (reference CRDM New Projects 4/26/11)

CRDM as of 04/26/2011

Melissa provided a brief summary of CRDM budget reports. There is approximately \$2.5M in funds available for CRDM requests for remaining fiscal year.

Reserve Request for “Y” Building Demolition

Jim Norcom, Director Minor & Planned Projects, presented funding request reserve of \$1M for the “Y” building demolition. Funding has been given for study, with a completion date of 05/30/11. Demolition project will go out by RFP in June 2010 and anticipate contract in place by August 2011. Facilities Management currently working on locating other resources to fund demolition project as reserve will significantly reduce the CRDM balance for remaining fiscal year. Committee unanimously approved funding reserve of \$1,000,000.

Fund Request for HVAC Controls

Sameer Kapileshwari, Director Utilities, Energy & Technical Services, provided presentation of the Hilton HVAC controls Honeywell system that is failing. This obsolete system is not allowing temperature control. A new system will allow Utilities to service the needs of the building as well as provide energy savings thus reducing the operating costs. Funding of the system will be split between Hilton E&G (\$302,511) and Hilton Hotel (\$157,620). The committee unanimously approved funding request of \$302,511. If the amount is less the residual funds will be returned to CRDM and will be reported back to the committee.

Fund Request for Entrance 14 Rebuild

Keith Ivy, Sr. Project Manager provided presentation of rebuild to Entrance 14 as trucks and traffic of entrance are destroying current curbs along the entrance. The scope of work would include constructing a concrete apron in the center island of entrance. Concrete apron would be composed of 12” thick concrete. Project would be completed within a scheduled weekend. Committee unanimously approved funding request of \$23,000.

Infrastructure Definition

Melissa Rockwell provided a brief review of definitions to confirm the use of CRDM funds. (Please reference Planned Construction Projects – Fiscal Years 2007 through 2011).

Facilities Management Centralization Update

Melissa Rockwell provided a presentation on Facilities Management (FM) recent centralization efforts which includes integration of auxiliary facilities group. Update also mentioned other priority programs and projects underway within the FM group including but not limited to; Facilities Condition Assessment, Infrastructure Planning, Project Delivery Program, Facilities Service Center, Building Coordinator Program and FAMIS Implementation.

NEXT MEETING:

Thursday, June 23, 2011 / 2:00 pm – 3:00 pm / GSB 203A

ACTION ITEMS:

1. Facilities Management Project Delivery link to be sent out to committee.
2. Facilities Management Centralization presentation to be sent out to committee.
3. Fund Request from Lillian Wanjagi, Director of Facilities Information, for UH Campus Room Signs will be sent to committee for an electronic vote.